

# CITY OF MANSFIELD

*104 South Wisteria  
Mansfield, TX 76063  
<http://www.mansfield-tx.gov>*



## **Meeting Minutes - Final**

**Wednesday, January 12, 2011**

**6:00 PM**

**Community Room**

**Mansfield Public Library Advisory Board**

1. **CALL TO ORDER**

*President Suzonne Evans called the meeting to order at 6:02 p.m.*

*Members present: Suzonne Evans, Kelly Campbell, Cindy Gray, Sherri Chambers, Janice Knight, and Bobby Quinten. Ex officio member Paula Highfill arrived at 6:24 p.m.*

*Members absent: Judy Lee*

*Library staff present: City Librarian Steve Standefer and recorder Dorothy McGuinness.*

2. **ADOPTION OF MINUTES**

*Sherri Chambers moved to approve the minutes of the November 10, 2010, meeting with a second by Kelly Campbell. Passed 6 - 0.*

3. **CITIZEN COMMENTS**

4. **CITY LIBRARIAN'S REPORT**

*Annual report to the State Library. Mr. Standefer had received notification that the annual report to the State Library for fiscal 2010 is due March 31st. New questions ask about electronic data bases, both downloadable and cataloged audio materials, and downloadable as well as cataloged videos. A summary will be given to the Board when the report is complete.*

*Polaris automation project update. Mr. Standefer reported that the interlocal agreement with Arlington and the Polaris contract addendum are ready for signature and should be signed within the week. He noted that the interlocal agreement was presented and approved at the December Mansfield City Council meeting and approved the next day by the Arlington City Council. Mr. Standefer added that projected installation date is now May 1, at which time the Library will have a fully functioning catalog and ample time to train staff before the summer reading programs begin.*

*Reconfiguration plan update. Mr. Standefer reported that he and consultant David Price remain ready to present an outline of the library reconfiguration plan to the City Manager at his convenience. While sometime in January was originally the estimated date for such presentation, Mr. Standefer speculated that February may be more accurate. To proceed with the plan would require sale of library bonds from the 2004 referendum. Mr. Standefer explained that, while the economy has stabilized, economic activity is still much lower than 2008 and may remain that way for awhile. The State Comptroller has projected a \$27 billion budget short fall which will likely have a major impact on cities, counties, public schools and other publicly funded services. This will have implications on whether or not the city wants to issue more debt.*

*Long Range planning. Mr. Standefer stated that long range planning will continue to be put off until it is known what will happen with the reconfiguration plan. Planning will be reintroduced at a future meeting.*

*Other items to report. Mr. Standefer provided the Board with a handout on the 3rd*

*Annual North Texas Conference for Library Supporters. The theme will be Reaching Out After Recession! The event will be all day February 19th at the Decatur Civic Center.*

*Kelly Campbell asked how big an event this was. Mr. Standefer said that over 100 attended last year, and it was like a mini TLA conference, oriented toward library boards, friends groups, city and county executives and others who play support roles for libraries, rather than for library staff, though staff are certainly welcome. He also said that Decatur is an easy 65 mile drive from Mansfield. Board members may want to consider carpooling or joining the Friends' carpool. He reiterated that it was a very good conference to attend to get to talk with others from libraries both big and small to exchange ideas.*

*Mr. Standefer also announced that Wednesday, February 16th is TLA Legislative Day in Austin. Various State Library programs, including TexShare in both public and school libraries and the Loan Star Libraries grant, could be at risk. Mr. Standefer stated that the Loan Star Grant was considerably less in 2011 than in 2010. TLA would like to lobby for a \$4 million increase for State Library programs over the next biennium.*

*Mr. Standefer suggested individual Board members could provide support for statewide library programming by becoming familiar with the issues and contacting legislators, either electronically, by phone, or in person on Legislative Day.*

*Friends of the Library. Friends' President Paula Highfill announced Mansfield has been officially designated a Literary Landmark for author John Howard Griffin by ALA's Association of Library Trustees, Advocates, Friends and Foundations (ALTAFF). Mansfield is the fifth city in Texas to be so designated. Sunday, February 27, 2011, has been chosen as the dedication day. Current plans are to show the new documentary Uncommon Vision: The Life and Times of John Howard Griffin at 2:00 p.m., followed by placement of a plaque and a reception at the library at 4:00. Times are approximate but will be finalized by the next Board meeting.*

*Ms. Highfill also reiterated Mr. Standefer's remarks concerning the annual North Texas Conference for Library Supporters. Pertinent topics being discussed are the threats libraries face in the current economic environment. Registration is online. Ms. Highfill encouraged the Board to attend and offered space in the Friends' car pool.*

## **5. ELECTION OF LIBRARY BOARD OFFICERS**

*President Suzonne Evans asked for nominations from the floor for the offices of Board president, vice president, and secretary. It was agreed to compile a complete slate and then vote.*

*Nominated for President: Suzonne Evans by Kelly Campbell, second Cindy Gray*

*Nominated for Vice-President: Kelly Campbell by Cindy Gray, second Sherri Chambers*

*Nominated for Secretary: Sherri Chambers by Janice Knight, second Kelly Campbell*

*Vote was unanimous to accept the slate of officers as nominated. Officers for fiscal 2011 are President Suzonne Evans, Vice-president Kelly Campbell and Secretary Sherri Chambers.*

## **6. BOARD MEMBER COMMENTS**

*Cindy Gray congratulated Friends President Paula Highfill on pursuing the Literary Landmark Award for the library and city of Mansfield.*

*Janice Knight asked about the Baby Massage class she had read about to be held in the library. Youth Services Librarian Annette Weber has set up this free five week class with a registered baby massage therapist. It is a hands-on class for both parents of infants under a year old and parents to be. The class size is limited and sign-ups are required. Classes will start Saturday January 29th in the Community Room, 11a.m. – 12:15p.m.*

*Ms. Evans asked Board members what they had been reading, and Mr. Standefer commented that he had received a Nookcolor e-reader for Christmas but had not yet figured out all the elements of its use, especially downloading public library books. He did note that library patrons continue to come in or call, asking when they will be able to download books on their e-readers. He further elaborated that Polaris will enable the library to better offer this service. Suzonne Evans reminded the Board that John Miller's presentation at the November meeting indicated that, for downloading library e-books, Nook or Sony readers are recommended.*

*Ms. Evans thanked Volunteer Coordinator Dorothy McGuinness for coordinating the annual Holiday Happenings volunteer breakfast.*

**7. NEXT MEETING**

*The next meeting will be Wednesday, February 9, 2011, at 6:00 p.m. in the Community Room.*

**8. ADJORN**

*There being no further business, President Evans adjourned the meeting at 6:47 p.m.*

**CERTIFICATION**

All meetings of the Mansfield Public Library Advisory Board and its committees are open to the public.

I certify that this agenda was posted at the main entrance and on the web site of the Mansfield Public Library by 5:00 p.m., Friday, January 7, 2011, in accordance with City policy.

---

Steven R. Standefer, MLS  
City Librarian